

# West Berkshire Council Forward Plan – 01 September 2013 to 31 December 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>SEPTEMBER 2013</b>											
ID2632	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		September 2013
ID2711	<b>Response to a petition requesting CCTV on Shaw Road in Newbury</b> <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/09/13	Resources	Susan Powell	Health and Wellbeing, Community Safety		TBC			September 2013
ID2715	<b>Parking Amendment No. 15 (On Street Charging)</b> <i>To consider the responses received during statutory consultation</i>	ID	01/09/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			September 2013
ID2716	<b>Parking Amendment No. 14</b> <i>To consider the responses received during statutory consultation</i>	ID	01/09/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			September 2013
ID2718a	<b>West Berkshire Standing Advisory Council on Religious Education</b> <i>To agree to the appointment of Mr David Boyes as a representative of the Association of Teachers and Lecturers (ALT) in Group C.</i>	ID	01/09/13	Resources	Jayne Mann	Children and Young People, Youth Service, Education		TBC			September 2013
ID2718b	<b>West Berkshire Standing Advisory Council on Religious Education</b> <i>To agree to the appointment of Mr Keith Harvey as a Local Authority representative in Group D.</i>	ID	01/09/13	Resources	Jayne Mann	Children and Young People, Youth Service, Education		TBC			September 2013

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ID2621	<b>West Berkshire Forward Plan – 01 November 2013 to 28 February 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/09/13	Resources	Moira Fraser	Leader of Council		04/09/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	September 2013
GA2702	<b>Internal Audit Annual Report 2012-13</b> <i>To provide the Committee with an opinion from the "Head of Internal Audit" on the Council's internal control framework, and to support the approval of the Annual Governance Statement</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2703	<b>Annual Governance Statement 2012-13</b> <i>To review the Annual Governance Statement</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2704	<b>Annual Governance Statement - Statement in Support by the Section 151 Officer</b> <i>To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Section 151 Officer.</i>	GA	02/09/13 GA	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013

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GA2705	<b>Annual Governance Statement - Statement in Support by the Monitoring Officer</b> <i>To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Monitoring Officer.</i>	GA	02/09/13 GA	Resources	David Holling	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2559	<b>Review of the Council's Anti-Bribery Policy</b> <i>In accordance with the recommendation of the Governance and Audit Committee to revisit the Council's Bribery Policy adopted on the 10 September 2012 to ensure that it is fit for purpose.</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
EX2668	<b>Financial Performance Report - Q1 of 2013/14</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	05/09/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		28/08/13			September 2013
EX2646	<b>Key Accountable Measures and Activities 2013/14. Update on progress: Q1 outturns</b> <i>To report Quarter 1 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	05/09/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		28/08/13			September 2013

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EX2645	<b>Treasury Management Annual Report 2012-13</b> <i>To inform Members of the previous year's treasury management activities and the performance of the Council's investments.</i>	EX	05/09/13 EX	Resources	Gabrielle Esplin	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		28/08/13			September 2013
EX2714	<b>Sale of the Former Depot at Pound Lane, Thatcham (Paragraph 5 - information relating to legal privilege)</b> <i>To seek approval to the disposal</i>	EX	05/09/13 EX	Resources	Amanda Dennis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	28/08/13			September 2013

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EX2721	<p><b>Outcome of consultation - Additional Resource Provision for Children and Young People with Autistic Spectrum Disorder</b></p> <p><i>To seek permission to identify schools to provide the resources and publish necessary notices.</i></p>	EX	05/09/13 EX	Communities	Rhian Ireland	Children and Young People, Youth Service, Education		28/08/13	Education services: to identify possible schools and draw up a shortlist Headteachers and Governors: of schools on shortlist Parents of CYP with ASD, CYP with ASD diagnosis, Education Services (including schools), Voluntary agencies invovled in ASD: to be involved in planning new provision in project meetings		September 2013

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C2650	<p><b>Pirbright Institute Site, Compton, Supplementary Planning Document (SPD)</b>  <i>To consider the representations received in response to the Draft Supplementary Planning Document consultation undertaken between 15th February and 2nd April 2013.</i>  <i>To consider whether any revisions need to be made to the Supplementary Planning Document in the light of these representations.</i>  <i>To consider the adoption of the Pirbright Institute site, Compton, Supplementary Planning Document as set out in Appendix C.</i></p>	C	19/09/13 C	Environment	Sarah McCulloch	Planning, Transport (Policy), Culture, Customer Services, Countryside		11/09/13			September 2013
C2675	<p><b>Sandleford Park Supplementary Planning Document</b>  <i>Draft Supplementary Planning Document consultation</i></p>	C	19/09/13 C	Environment	Liz Alexander	Planning, Transport (Policy), Culture, Customer Services, Countryside		11/09/13			September 2013
C2709	<p><b>Amendments to the Constitution - Scheme of Delegation</b>  <i>To make amendments to the constitution in line with legislative and operational changes.</i></p>	C	19/09/13 C 02/09/13 GA	Resources	David Holling	Leader of Council		11/09/13			September 2013
C2710	<p><b>Long Service Awards for Parish Councillors</b>  <i>To recognise achievements of Parish Councillors.</i></p>	C	19/09/13 C	Resources	Jo Watt	Leader of Council		11/09/13			September 2013

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C2720	<p><b>Options for the West Berkshire Minerals and Waste Local Plan and associated documents</b></p> <p><i>This is the first stage in producing a West Berkshire Minerals and Waste Local Plan which will shape the future of Mineral and Waste development in West Berkshire for at least the next 15 years</i></p>	C	19/09/13 C	Environment	Bryan Lyttle	Planning, Transport (Policy), Culture, Customer Services and Countryside		11/09/13	All Ward members, parish councils, trade bodies, landowners, neighbouring authorities and other interested parties who have made themselves know to the authority.		September 2013
<b>OCTOBER 2013</b>											
ID2633	<p><b>Adoption of Parish Plans</b></p> <p><i>To adopt Parish Plans.</i></p>	ID	01/10/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		October 2013
SC2692	<p><b>Standards Committee Report Quarter 2 of 2013/14</b></p> <p><i>To update the Standards Committee on activity over the past quarter.</i></p>	SC	14/10/13 SC	Resources	Moira Fraser	Chairman of the Standards Committee		04/10/13			October 2013
ID2681	<p><b>Economic Strategy</b></p> <p><i>To approve the updated strategy.</i></p>	ID	01/10/13	Resources	Janet Duffield	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		TBC			October 2013

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ID2712	<b>Response to a petition requesting a pedestrian crossing on Old Newtown Road/Paddock Road in Newbury</b> <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/10/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			October 2013
ID2622	<b>West Berkshire Forward Plan – 01 December 2013 to 31 March 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	24/10/13	Resources	Moira Fraser	Leader of Council		16/10/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	October 2013
EX2685	<b>Adoption of the Housing Allocations Policy</b> <i>To approve and adopt the Council's policy for assessment and allocation of applicants seeking social housing.</i>	EX	17/10/13 EX	Communities	Mel Brain	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		09//10/13	CHR Applicants, residents, Members, Registered Providers & other itnersted stakeholders (e.g. agencies who work with CHR applicants)		October 2013
EX2717	<b>Schools Funding Formula</b>	EX	17/10/13 EX	Resources	Claire White	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		09//10/13			October 2013

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EX2719	<b>John O'Gaunt Business Plan</b>	EX	17/10/13 EX	Communities	Ian Pearson	Children and Young People, Youth Service, Education		09//10/13			October 2013
<b>NOVEMBER 2013</b>											
ID2634	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/11/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		November 2013
ID2623	<b>West Berkshire Forward Plan – 18 December 2013 to 30 April 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/11/13	Resources	Moira Fraser	Leader of Council		06/11/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	November 2013
EX2669	<b>Financial Performance Report - Q2 of 2013/14</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	28/11/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		20/11/13			November 2013
<b>DECEMBER 2013</b>											
ID2635	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/12/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		December 2013

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ID2624	<b>West Berkshire Forward Plan – 15 January 2014 to 31 May 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/12/13	Resources	Moira Fraser	Leader of Council		03/12/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	December 2013
EX2706	<b>Staffing Implications associated with savings put forward to deliver the 2014/15 revenue budget. (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)</b> <i>To set out the staffing implications which are likely to result from the setting of the Council's 2014/15 revenue budget and to seek approval to make the redundancy payments associated with the required staffing implications</i>	EX	19/12/13 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			December 2013
EX2647	<b>Key Accountable Measures and Activities 2013/14. Update on progress: Q2 outturns</b> <i>To report Quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	19/12/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		11/12/13			December 2013

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EX2713	<p><b>Appointment of a Partner Organisation for the Development of the London Road Industrial Estate</b> (Paragraph 3 - information relating to financial/business affairs of particular person)</p> <p><i>To appoint a preferred partner to take this project forward.</i></p>	EX	19/12/13 EX	Communities	Bill Bagnell	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			December 2013
C2593	<p><b>Leisure Centres' Fees and Charges 2014</b> <i>To implement the contractual requirement for an annual price review for 2014 for Parkwood Community Leisure to come into effect from 1st January 2014; to bring forward agreement of 2014 charges for Shaw Hosue to come into effect from 1st January 2014.</i></p>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		December 2013
C2594	<p><b>2014/15 West Berkshire Council Timetable of Public Meetings</b> <i>To agree the timetable of public meetings for the year 2014/15.</i></p>	C	12/12/13 C	Resources	Moira Fraser	Leader of Council		05/12/13			December 2013

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C2595	<b>Adventure Dolphin Fees and Charges 2014/15</b> <i>To bring forward agreement on increases in fees and charges for the 2014/15 Adventure Dolphin activity programme: in line with fair market price; to maximise advance bookings and income in support of the drive for the service to become cost neutral.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	Stakeholders		December 2013
C2672	<b>Member Development Programme May 2014 – May 2016</b> <i>To agree the Member Development programme for the forthcoming Municipal Years.</i>	C	12/12/13 C	Resources	Jude Thomas / Jo Watt	Leader of Council		05/12/13			December 2013
C2592	<b>Junior Citizen of the Year 2013</b>	C	12/12/13 C	Resources	Jo Watt	Chairman of the Council		05/12/13			December 2013

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